

Attention Parents and Guardians,

Welcome to the York Center Park District's Adventures on the Go Camp. We have plenty of fun planned for the teens this summer. We hope to provide many memories for campers in a fun, safe, and exciting environment.

Read this packet carefully and review the park district rules with your child(ren). This booklet will provide you with all the information about some of the activities the teen(s) will be involved in throughout the summer. It will also provide you with information about our registration and electronic information system, as well as the rules and procedures for our camp program. If your teen(s) is signed up for any Tuesday or Thursday, please pay extra attention to the Six Flags section and make sure they come with their pass or ticket if signed up on 6/2/26.

## REGISTRATION INFORMATION

### Registration Information

Campers can enroll in the session or sessions that are convenient for them.

- There is a \$50.00 one-time non-refundable family registration fee.
- Note: *Days may not be made-up or transferred. There are no refunds for days missed.*
- PAYMENT IS DUE 2 WEEKS (14 DAYS) BEFORE EACH SESSION/WEEK STARTS
- If payment is not made by the due date, camper(s) may lose their spot if there is a waitlist.
- After the payment due date, you may still register your camper if space is available. A late fee will be applied. Payment must be made in full at the time of registration. **There is no guarantee that space is available.**

- Understanding registering for multiple weeks payments.
  - Example (it is May 20)
    - Registering for week 1 - They must pay in full
    - Registering for week 1 and 2 - They must pay in full for week 1. Week 2 payment is due by May 26

Camp Session	Payment Due Date
Week 1	May 18
Week 2	May 26
Week 3	June 1
Week 4	June 8
Week 5	June 15
Week 6	June 22
Week 7	June 29
Week 8	July 6
Week 9	July 13
Week 10	July 20

## Camp Changes / Transfers / Credit / Refund Policy

All changes and cancellations must be done in writing (via email, form, or written in person). Any credit or refund will be first applied to any household balance that exists. All refunds will be processed within two weeks of receipt of the original request. Beginning May 19, there will be a \$5 admin fee added to your account for any cancellation, changes, and/or transfer requests. A \$5 admin fee will be applied per camper, per week

Camp Session	Changes/Refund Deadline to receive 100%	Account Credit Only Changes/Transfers Deadline to receive 75%	Refund Only Deadline to receive 50%	Non-Refundable Deadline
Week	Last Day	Starting	Starting	Starting
June 1	May 22	May 23	May 23	May 27
June 8	May 29	May 30	May 30	June 3
June 15	June 5	June 6	June 6	June 10
June 22	June 12	June 13	June 13	June 17
June 29	June 19	June 20	June 20	June 24
July 8	June 26	June 27	June 27	July 1
July 15	July 2	July 3	July 3	July 8
July 20	July 10	July 11	July 11	July 15
July 27	July 17	July 28	July 28	July 22
August 3	July 24	July 25	July 25	July 29

- Starting the 75% and 50% Deadlines, Transfers and Changes may be allowed if space is available. However, you will need to pay the difference plus the admin fee.
  - Example : Transferring Monday to Wednesday (\$60 per day)
    - You are credited \$30. You are then registered for Wednesday with a \$35 balance.  
(60+5-30=35)
- Starting the Non-Refundable Deadlines, Transfers and Changes may be allowed if space is available. No admin fee will be issued .
  - Example : Needing Monday and not Wednesday (\$60 per day)
    - No Credit . You are then registered for Monday with a \$60 balance.
- There will be no refunds or credit issued for missed days
- Exceptions will be for medical reasons. A Doctor's note will be required and the admin fee will be deducted.

## **ePact Information Account**

Families will receive an ePact Account via an email from ePact Network. All program participants through the York Center Park District must complete or reconfirm their registration account through our electronic information system, ePact. This information will include the following:

- Confidential Information and Medical Form
- Emergency Contact and Pick-up List
- Assumption of Risk and Swimming Waiver
- Behavior and Discipline Policy Form
- Field Trip/Park Permission Form
- Photo Release Form

Please complete your child's ePact account **before sending your child to camp.** Campers may not be able to attend if the ePact is not completed or current.

## **Staff-Child Ratio**

There will be one staff member for every eight children when in-house. While on the trips, the ratio will be one staff member for every five to six children.

## **PICK UP/DROP OFF PROCEDURES**

**Drop-Off and Pick-Up Procedures:** Parents are to drop off their camper at their respective meeting location (Museum). Parents may use our Curbside Drop-Off/Pick-Up by calling our number at 630-629-0886. Tell us who you're dropping off/picking up, and we will send a counselor to check them in/out. When picking up, have your driver's license ready so we may confirm pick-up authorization. If someone other than yourself is to pick up/drop off your child, his/her name must be listed on your child's ePact pick-up list. No one will be able to leave with your teen unless special arrangements have been made beforehand. **NOTE: If your teen wishes to ride a bike or walk home, we will need a permission slip from the parent/guardian and no guardian sign out is required.**

### **Late/Early Pick-Up and Drop Off:**

We will have extended camp from 7:30a.m.–6:00p.m. The doors do not open before 7:30a.m. If you pick up your teen after 6:00p.m., you will be charged **\$5.00 for every five minutes you are late.** If you are running later than 9:00a.m., please call the park district so we can inform staff.

### **Camp Hours**

Please make sure your child is at camp before the indicated time of departure on the attached calendar. If your child is not here by that time, we will leave, and you will not be given a refund. Return times vary, based upon length of the trip and distance. We will provide an estimated time of arrival back to the Park District, however that may change due to traffic.

**Before/After Hours Phone Procedures:** Between 9:00 a.m.-5:00 p.m. you can contact the office at (630)-629-0886. If you are running late or have some type of emergency, please call the Park District and leave a message.

## **IMPORTANT CAMP INFORMATION**

**Personal Phone Calls:** Please do not call your teen during the program unless it is an emergency. This becomes disruptive to the program when they are in the middle of an activity or away on a trip.

**Cell Phones:** If you would like your teen to have their cell phone that is alright. *The cell phone must stay off and be put away when on field trips. Phones may be used during lunch or bus rides.* We will be limiting cell phone use this summer. The York Center Park District will not be responsible for any lost, stolen, or damaged cell phones. **Please see attached cell phone policy.**

**Sunscreen:** Please be sure your teen applies sunscreen every day and carries it with them, as many daily activities will be held outside in the sun.

**Inclement Weather Days:** If staff and/or the field trip facility feel any risk regarding the weather conditions, the field trip will be canceled, and teens will either remain at the park district or go on an alternate field trip. Parents will be notified of changes in plans if it is known at the time of drop off. Places that the teens will be going on inclement weather days are the movies, bowling, and much more.

**Field Trips:** We will be going to various destinations that will have places for your teens to purchase items such as food and souvenirs. Trips include entrance fee (besides Six Flags: see below) and transportation only. Please be sure to send money with your teen when necessary if you wish. You will be notified on which locations are cashless.

**Six Flags:** Our teens will be traveling to either Great America or Hurricane Harbor once a week. Because of this we recommend the purchase of a Gold Pass, which would allow the campers entrance to Great America and Hurricane Harbor without paying each time. Passes can be purchased at any Jewel Osco, Online, or at the Six Flags admission gate. If you choose not to purchase this, you will need to purchase a one-day admission ticket for the selected days we will be visiting these parks. Remember to bring lunch. If purchasing a lunch at the park, please bring adequate money. The food is expensive (about \$15 a meal).

### **Lunch**

All campers are encouraged to bring a water bottle with their name on it. **Teens need to bring lunch every day.**

### **Absence**

Anytime your child will not be able to attend camp, whether due to illness, vacation, etc., please notify the York Center Park District office staff. Please see the Refund/Credit Policy for more information.

### **Illness and Injury**

In cases of communicable diseases such as lice, measles, mumps, chicken pox, etc., please notify the York Center Park District office so that other parents can be notified. **Children with Covid-19, colds, sore throats, flu, fever, etc., should stay at home for the protection of all participants and staff.** If a child develops symptoms of illness during the program, he/she will be separated from the group and his/her parents will be notified to pick up the child within the hour.

## **Adventurers On The Go SIGN IN/OUT PERMISSION FORM**

I \_\_\_\_\_ give \_\_\_\_\_ permission to sign themselves in/out while attending the Teens on the Go program at the York Center Park District. The York Center Park District will not be held responsible for \_\_\_\_\_ after they sign themselves out. **Teens will not be allowed to sign themselves out prior to 3:00pm. Parents must notify the park district if there is any reason for their child to be leaving early. Teen campers will only be able to sign themselves out. \*In the case that a teen camper who can sign themselves in is later than 10 minutes on a day that they are expected to attend, a phone call will be made to the parents to confirm the tardiness or an absence. If no confirmation can be made, staff may notify the police. \***

Please mark as it applies:

My camper is allowed to sign themselves into the program.

My camper is allowed to sign themselves out of the program.

If allowed to sign out, please specify what time he/she is allowed to leave the program:

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Parent Signature Date \_\_\_\_\_

# **Cell Phone/Tablet Policy**

## **Policy Overview:**

The York Center Park District-Summer Teen on The Go Camp cell phone/tablet/texting policy offers general guidelines for using personal cell phones & tablets during camp hours. The purpose of this policy is to help us all get the most out of the excitement of Teens on the Go camp while minimizing distractions, accidents, and frustrations improper cell phone, tablet use and texting can cause.

This policy applies to all York Center Park District Teen On The Go Summer Camp participants.

## **Cell Phone Use Guidelines:**

The following are YCPD Summer Camp's basic guidelines for proper participant cell phone & tablet use during camp hours. In general, cell phones & tablets should not be used when they could pose a security or safety risk, or when they distract from camp outings and camp activities, while maximizing counselor directions & guidelines for the day.

- Never use a cell phone while in a go cart, on a moving ride, and in the water.
- Cell phones must be silenced when we are driving the bus; Headphones or earbuds are allowed.
- Listening to movies or music; must use earbuds so as not to disturb others
- Never use a cell phone while operating equipment or participating on a roller coaster ride or in a water park area, swimming or activity that would cause you harm due to distractions.
- Do not use cell phones for inappropriate content or inappropriate gaming during camp hours.
- Avoid using cell phones for inappropriate personal tasks.
- Do not use cell phones during park district outing instructions for the day's events.
- Do not use cell phones to record confidential information.

We realize the cell phones can be great tools for our camp participants. The park district holds no responsibility for any wear, tear, damage and loss of your cell phone, or any other electronic device or other type of personal property.

## **Disciplinary Action:**

Improper use of cell phones/tablets/texting may result in disciplinary action. Continued use of cell phones at inappropriate times or in ways that distract from camp activities may lead to having cell phone privileges revoked, or removal from YCPD camp participation. Cell phone usage for illegal or dangerous activity, for purposes of harassment, or in ways that violate the YCPD board policies confidentiality policy will result in removal from camp program.

X \_\_\_\_\_  
Camper signature

X \_\_\_\_\_  
Parent signature