

4's and 5's Half-Day Preschool 2026-2027



York Center Park District
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2026-2027 4's & 5's Half-Day Preschool

Welcome to YCPD Preschool! We are happy to provide you & your child with a fun learning experience, as they grow throughout this year.

Message from the teacher!

Hello, my name is Miss Jordyn! This year I will be joined by Mr. Jason. We are so happy to be your Preschool Teachers and are looking forward to working with you and your families this year!

To easily communicate with parents/guardians, we ask that you download the Bloomz app. This allows for direct communication with the teaching staff as well as the location for many classroom updates and photos of your child.

Each month we will send home a snack schedule, where your child will be responsible for bringing a healthy snack and drink for all of the children in the class. On your child's snack day, they will be our ***Student of the Day!*** This means they will get to dress our Weather Sloth and be the Line Leader for the day.

Each day of preschool, the children will make a craft or complete a worksheet to help with small muscle development while working one-on-one with the teacher or aide. Along with daily learning activities, the children will also have free playtime in different areas of our classroom, including dramatic play, science, building blocks, library, and art centers. During this time, they will work on improving their attention span, following directions, and developing their social skills. We believe that a strong partnership between home and school helps children thrive. If you ever have questions or concerns throughout the year, please don't hesitate to reach out. We're always happy to help!

Ms. Jordyn

Jordyn@ycpd.fun

Daily Activities and Important Information

Purpose: Our goal is to provide a safe, welcoming, and engaging classroom where every child feels valued and excited to learn. We believe children learn best through hands-on experiences, play, exploration, and positive relationships. Throughout the year, we will provide many sensory learning opportunities to build self-confidence, increase attention span, strengthen fine motor skills through activities such as cutting, gluing, puzzles, and manipulatives, and encourage the development of social skills. We will also introduce age-appropriate literacy and math concepts, including letters, numbers, colors, shapes, and more. Most importantly, we strive to foster a love of learning while helping children grow socially, emotionally, and academically.

Independence: Throughout the school year, we will encourage children to become more independent by practicing everyday skills such as cleaning up after themselves, taking care of

their belongings, making choices, following routines, and working together with classmates. Our goal is to help each child gain confidence in themselves while preparing for future school experiences.

Assessment: Children will be assessed twice a year, once in November and then again in May, to follow their progress throughout the school year.

Orientation: There will be a Preschool Orientation/Meet the Teacher event on Monday, August 17th from 6:00-6:45pm.

ePACT: All program participants through the York Center Park District must complete a registration account through our electronic information system, ePact. This information will include the following:

- Confidential Information and Medical Form
- Emergency Contact and Pick-up List
- Assumption of Risk Waiver
- Discipline Policy Form
- Park Permission Form
- Photo Release Form

Please complete your child's ePact account **prior to your child attending preschool.**

Eligibility/Schedule: Our class consists of children from four to five years old. Your child must be 4 years of age by August 24 2026, to be eligible for enrollment. The maximum amount is sixteen students in the class. **All children must be potty-trained.**

Communication (Bloomz App): We use the app, Bloomz, for class updates, pictures, and any other communication between teachers and parents/guardians. Parents/Guardians of our 4's & 5's preschool class will be emailed an access code to gain access to your child's class. Bloomz is a free app available in the App Store or PlayStore. **Please see Page 10 for more information.**

Toilet Training/Clothes Wetting Emergency:

In the event of a clothes-wetting emergency, you will be contacted immediately to come and change your child's clothes. For this reason, **please send a complete change of clothes (pants, shirt, underwear, and socks) in a clear Ziploc bag marked with your child's name.**

If your child is having a problem with wetting themselves, please let us know. We do not have any extra clothes available for children to change into. We do not assist with the children's toilet activities.

Toys from Home: We **do not allow children to bring personal toys from home.** Allowing only classroom toys helps to encourage sharing, minimize conflicts and ensures that every child has access to the same resources.

Inclusion & Discipline Policy

American Disabilities Act (ADA): The York Center Park District is committed to providing equal access to its programs and activities and will not discriminate against otherwise eligible residents on the basis of disability. In addition, our district provides additional specialized services for people with disabilities through Gateway Special Recreation Association. Feel free to call them at (630) 325-3857.

Inclusion: We invite any child with a special need to contact our staff upon registration so that a smooth inclusion may occur. Please also include any relevant information to their ePact.

Behavior Problems: Every parent is required to read the Discipline Policy Form to their child, sign it, and return it by the first week of school. **The Discipline Policy Form will be given to parents at the Meet the Teacher Event or available at the front desk anytime.**

If an instructor encounters behavior problems with any child, the instructor will first attempt to resolve the problem with the child. If this fails, the supervisor of the program will be consulted, followed by the parents. If the problem persists, the instructor may ask that your child be dismissed from the program. If your child is asked to leave the program, no refunds will be given.

Absence, Illness, and Injury

Absence: Anytime your child will not be able to attend the program, whether due to illness, vacation, etc., please notify the York Center Park District office staff. Our staff needs to know in advance who will be attending for the purpose of activities & snacks. **Sorry, there are no refunds or credits given for any absences.**

First Aid Policy: All instructors are certified in CPR & First Aid. First Aid will be administered, if necessary. If needed, an ambulance will also be called. An accident report will be completed for each incident.

Medicine Policy: If your child is required to take **any** medication such as Ritalin, antibiotics, etc., you must complete the Medication Form in ePACT. Under no circumstances will the child be able to carry or hold their own medication.

Insurance Policy: York Center Park District does not provide medical insurance coverage for individuals who use our facilities or participate in our programs.

Illness and Injury: In cases of communicable diseases such as measles, mumps, chicken pox, etc., please notify the York Center Park District so that instructors can notify the other parents. Children with colds, sore throats, flu, etc., should stay at home for the protection of all involved with the program. If a child develops symptoms of illness during the program, they will be separated from the group and their parents will be notified to pick up the child. A child should not return to the program until they are able to engage in a full program of indoor and outdoor activities.

When to Keep Your Child at Home:

Please do not send your child if they have any of these **symptoms the night before or the morning of class.**

Fever	Diarrhea
Sore Throat	Vomiting
Rash	Swollen Glands
Earache	Persistent Runny Nose
Pink Eye	Severe Cold Symptoms
Flu-like Symptoms	Cough

In preschool, we always have tissues handy. In order to reduce the spreading of germs, please encourage your child to use tissues and cover their mouth with their arm, NOT their hand, when coughing and sneezing.

Pick Up and Drop Off Procedures

Drop-Off Procedures: Classroom doors will open daily at 8:30am. We kindly ask that parents/guardians wait in the lobby if you arrive early. **If your child is planning to attend class, they must arrive by 8:45am at the latest.** Arriving on time is important as preschool follows a structured routine. Anyone arriving late affects lesson plans and children's focus.

If there is ever an extenuating circumstance such as a doctor's appointment, or other schedule conflicts please contact the York Center Park District as soon as possible.

Pick-Up Procedures: If someone other than yourself is picking up your child, their name must be entered under the Pickup List on Epact. Only those listed on the Pickup List have permission to pick up your child.

Please allow 5 minutes for checkout procedures. This will allow your child to leave their activity, gather their belongings, the instructor to talk to you about any important details, and time to check your child's mailbox.

Parking Procedures: Parents are required to park in a marked parking space when picking up their children. You may not park or leave your car running in the driveway. Also, do not leave siblings unattended in the car. For the safety of the children, please follow the One Way and Do Not Enter signs along with the speed limit.

Late Fee: We appreciate your promptness in picking up your child. They worry when a parent or guardian is late. If an emergency should arise, causing you to be late, please notify the office at 630-629-0886. Any parent picking up a child after 11:30 will first receive a verbal warning.

Thereafter, you will be charged a late fee of \$5.00 for every 5 minutes that you are late picking up your child.

Outdoor Activities

Clothes: Children should wear “play” clothes. There will be time spent playing outside & participating in group activities in the gym. Washable play clothes are ideal for the preschool program. Children should wear gym shoes. No black-soled or street shoes are allowed in the gym. We encourage the children to dress appropriately for the weather conditions. During the winter, if children come in snow boots, please send them with a change of shoes. Finally, we encourage you to label all your child’s belongings.

Registration Information

A \$50 non-refundable deposit and birth certificates are required upon registration.
Preschool Fees for 2026-2027 school year are as follows:

Fours and Fives -Monday, Wednesday, Friday (2% processing fee included)

Two days per week: Resident: \$173.35/month
Non-Resident: \$179.13/month

Three days per week: Resident: \$260.02/month
Non-Resident: \$265.80/month

Payment: Preschool payments can be made monthly, by semester, or in full. If you choose the monthly payment option, please complete a payment agreement form and provide your credit card information. Your card will be charged on the first Monday of each month, from September 2026 through May 2027. If the park district is closed on the scheduled charge date, your payment will be processed on the next business day.

Cash, check, or credit card (MasterCard/Visa) is accepted. **There is a 2% processing fee for all credit card transactions.**

Snack Time Hints

The York Center Park District will provide a snack for the first week of school. Thereafter, you will be assigned a snack date, so each child will get a turn. Depending on the class size, your turn may be once a month or every other month.

If your child's birthday falls during the session, you'll be assigned that date or one close to it. Please feel free to bring cupcakes or doughnut holes for the special day! However, please save cupcakes, cookies or Munchkins for birthday treats only. **Treats that are the same flavor are appreciated.**

Otherwise, please bring a nutritious snack.

Here are a few suggestions:

Carrot Sticks	Graham Crackers
Pretzels	Celery Sticks
Muffins	Fruit snacks
Cheese Cubes	Fruit
Goldfish	Ritz Crackers
Granola Bars	Fruit Cups

Also, on your snack day please bring fruit juice or milk. Be prepared to supply enough for the size of the class. One gallon of milk or juice is usually enough.

We will check information sheets for food allergies and note them on the snack list. If your child is sick on their snack day, please phone the office (630-629-0886) so other arrangements can be made.

Average Daily Schedule

8:30 – 8:45am Doors Open - Welcome the Children

Children answer the daily question on the white board and engage in fine motor activities until circle time.

8:45 – 9:10am Circle Time

Story time, focus board (letter, number, color, shape), songs, calendar, and weather sloth with the student of the day.

9:10 – 10:30am Center Time/Craft

Teacher-led crafts and exploration of learning centers including library, dramatic play, art, blocks, and discovery.

10:30 – 10:45am Clean Up Time

Children clean up play areas and wash hands.

10:45 – 11:00am Snack Time

Children sing a thank you song, eat their nutritious snack, and then read or solve puzzles.

11:00 – 11:25am Large Motor Skills

Playground or gym time using various sports equipment and scooters.

11:30am Dismissal

One-by-one dismissal; daily work and flyers are located in student mailboxes.

Bloomz: For Teachers & Schools

We will be using the Bloomz app as a form of communication. I have created two classes for our 2's and 3's program and 4's and 5's, there will be separate access codes for each class. The All-Day students will have access codes to each class.

With the use of this app, parents will be able to securely view pictures of their children, read about upcoming activities and reminders, view a calendar with any events or noteworthy changes, and instant message other parents or teacher without exchanging phone numbers. I will publish daily posts with photos and a description of our activities! We hope this will help keep parents engaged and create a supportive classroom community!

This will not be our only form of communication. We will still be available via email, and important information will be written on our whiteboard outside the preschool room or sent home on a flyer.

How to use:

After you download the app, click “scan or enter code” and enter the specific code emailed to you. You will need to verify your email address and then I can accept each parent! There are tutorials on how to use the app once you are logged in. 😊

You will receive monthly snack calendars that include upcoming events. Our Preschool Calendar follows the District 45 school days off. Please be advised that if District 45 schools close, we will attempt to



2026-2027 Preschool Calendar

- First/Last Day of Class
● Preschool not in session

August

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
31				

December

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 24: First Day of Preschool (All Day & 4-5 Years)
August 25: First Day of Preschool (2-3 years)

September 7: No School

October 12: No School

November 23-27: No School

December 21-January 1: No School

February 15: No School

March 29-April 2: No School

May 20: Last Day of Preschool (2-3 years)

May 21: Preschool Graduation (All Day & 4-5 years)